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## MICRO-DEVELOPMENT GRANT ARTISTS IN COMMUNITIES PROGRAM GUIDELINES

Application Deadlines: April 1, July 1, ~~October 1~~, and January 1

**For 2018 only, the October 1<sup>st</sup> deadline is replaced by  
a November 1<sup>st</sup> deadline.**

The Artists in Communities program is administered by the Saskatchewan Arts Board through an agreement with SaskCulture Inc. and is funded through the Saskatchewan Lotteries Trust Fund for Sport, Culture, and Recreation.

### PURPOSE

The *Artist in Communities* program provides opportunities that enable community-based organizations to offer arts-related activities that are linked to local communities through partnerships with professional artists/arts professionals. These partnerships are supported in forms of projects and residencies. Projects and residencies that come out of strong partnerships between the community organization and artist, that are developed and have well planned objectives have higher success rates.

The **Micro-Development Grant** allows organizations access to small amounts of money to: build relationships with potential artists, present “experimental” introductory projects and/or assess community needs, research, and/or develop plans for longer term projects or residencies.

### CONTACT

**CONTACT THE ARTS BOARD’S PROGRAM CONSULTANTS BEFORE SUBMITTING AN APPLICATION to discuss eligibility of the project.**

**Jody Greenman-Barber**  
Program Consultant  
(306) 787-4659 (Regina) or 1-800-667-7526  
[jgreenmanbarber@saskartsboard.ca](mailto:jgreenmanbarber@saskartsboard.ca)

**Lindsay Knight**  
Program Consultant  
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*for projects serving Aboriginal communities  
And/or related to Aboriginal art, skills, or  
Knowledge*

### GRANT AMOUNT

**Community Organizations can apply for up to \$1,000 plus expenses related to artist travel** (if necessary, limited to within Saskatchewan) to support eligible expenses.

*Applicants cannot receive funding from this program more than once in any 12-month period. Applicants can only apply unsuccessfully a maximum of twice in any 12-month period.*

Funds for the Micro-Grant funding stream are allocated each fiscal year (April 1 – March 31) and are assigned quarterly. Applications are accepted leading up to and including the first of April, July, October, and January, with results announced within four weeks.

## **ELIGIBILITY**

### **Eligible Applicants**

- The Community Organization must be based in the province of Saskatchewan.
- The Community Organization can be any incorporated for-profit companies or non-for-profit community-based organizations, e.g., businesses, institutions, health care, Justice Facilities, municipalities, First Nations, Métis Locals, post-secondary institutions, artists collectives, Band Councils, etc.
- The Community Organization must be in good standing with the Arts Board (i.e., have no overdue reporting on any prior grants) when the application is received and any grant payments are issued.
- Owing to the four-week response time on these grants, the Arts Board is only able to accept Micro-Development submissions in English.

### **Ineligible Applicants**

- Applicants who have received a Micro-Development grant or have applied twice unsuccessfully within the last 12 months.
- Artists are not eligible to apply to this program. Artists who are interested in working towards the development of projects and/or residencies for communities can apply to the Micro-Grant Program.
- Organizations that receive annual or multi-year funding from the Saskatchewan Arts Board, Sask.Culture Inc., the Saskatchewan Lotteries Trust Fund for Sport, Culture, and Recreation, Creative Saskatchewan and/or creative industry associations supported by Creative Saskatchewan, unless the proposed projects explore new approaches for presenting and/or methods of expanding access within existing programs.
- Applicants who have outstanding reports for any previous grant received from the Saskatchewan Arts Board.
- Applicants whose submission to this program is incomplete.

### **Eligible Activities**

The Micro-Development grant stream supports community organizations to allow for planning of larger activities or to meet with and develop relationships with professional artists and/or community partners.

### **Ineligible Activities**

- Micro-Development grants cannot be used to provide additional support to existing projects or activities that have received support through any other provincial arts funding program.
- Micro-Development grants cannot be used to support activities that take place prior to the date of application.
- Artist Fees: The Arts Board is committed to the professional status of the artist and won't fund projects in which artists are not paid for their work. Refer to CARFAC's minimum fee schedule available on CARFAC's website for further information: [www.carfac.sk.ca](http://www.carfac.sk.ca).
- Fundraising activities, awards, sponsorships or re-granting activities.
- Activities that contravene provincial or federal law.
- Activities that use or present Indigenous cultural material, traditional knowledge or stories without permission from the community or involvement of either an Elder or Knowledge Keeper.

## **ASSESSMENT**

Applications are reviewed by a standing committee including program staff of the Saskatchewan Arts Board, community engaged arts-specialists, teachers and professional artists. Applications are assessed based on the merit of the proposed activity and the potential of the proposed activity to generate larger arts engagement activities in the future.

## **REPORTS**

Recipients of grant funds are required to submit a final report no later than 30 days after the project end date.

## **RECOGNITION OF FUNDERS**

Recipients of Micro-Development Grant Program funds are required to acknowledge the support provided by the Saskatchewan Arts Board and SaskCulture Inc. wherever possible and appropriate.