



# ARTISTS IN COMMUNITIES PROGRAM

## – *Projects*

### FINAL REPORT

- **FINAL REPORTS ARE DUE NO LATER THAN 60 DAYS AFTER THE PROJECT END DATE.**
- **DO NOT STAPLE OR CLIP REPORT MATERIALS OR PLACE ANY ITEMS IN FOLDERS.**
- **COMPLETE THIS REPORT COLLABORATIVELY WITH YOUR PROJECT PARTNERS.**
- **SUBMIT THE REPORT TO:**

**Saskatchewan Arts Board**  
 1355 Broad Street      or      201 Avenue B South  
 Regina, SK S4R 7V1      Saskatoon, SK S7M 1M3

<b>PART 1: GRANT RECIPIENT INFORMATION</b>	
Lead Partner Organization:	
Mailing Address: <input type="checkbox"/> <i>Changed since last correspondence</i>	
Contact Name:	
Phone:	E-mail:
<b>PART 2: GRANT INFORMATION</b>	
Grant ID No.:	
Closing Date when application was submitted:	
Grant Amount Received:      \$	
<b>PART 3: PROJECT INFORMATION</b>	
State the Exploration Question that was identified in the application. Did the question change? If so, provide the new question and explain why.	
<i>(Exploration Question continued...)</i>	

**Part 3: Project Information (*continued...*):**

**Considering the documentary material gathered during the project, what is the answer to the Exploration Question?**

**Provide a narrative summary of the project.**

**Part 3: Project Information (continued...):**

**How did the project provide a new approach for presenting and/or expanding access within the existing community? Did the project encourage the development future artists and arts groups in the province?**

**How did the project develop partnerships and knowledge that can be utilized for future programming? What plans have emerged for future arts and cultural initiatives, if any?**

**Part 3: Project Information (continued...):**

**How did the project include and create access to diverse cultural groups?**

**Explain if there were any major changes to the budget that have not been previously discussed with the Saskatchewan Arts Board's program consultant.**

PART 4: REQUIRED FINAL REPORT ATTACHMENTS

**Financial report**

Using your original budget from the application, list the project's actual revenue and expenditures. Use the final report budget template from the Arts Board's website if necessary. Retain all receipts applicable to the project for seven (7) years. The Saskatchewan Arts Board has the right to request copies of the receipts. Please do not include receipts with this report.

**Selected documentary materials that demonstrate:**

- how the project was achieved and
- the progress and results of the project

*The documentary materials can include photos, videos, sound recordings, survey results, news clippings, testimonials, etc.*

**Explanation of how the support of the program funders was acknowledged**

PART 5: DECLARATION

I certify that the information contained in this report is accurate and complete, and that the grant has been fully spent for the purposes outlined in the Saskatchewan Arts Board's grant notification letter.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name *(please print)*

\_\_\_\_\_  
Position with Lead Partner Organization

\_\_\_\_\_  
Date

*For Office Use Only:*

FINAL REPORT APPROVED

\_\_\_\_\_  
Program Consultant

\_\_\_\_\_  
Date